

# Solutions Center Employment Posting

## DOMESTIC ABUSE SHELTER ADVOCATES

Solutions Center Shelter & Support Services Inc. is seeking to hire part-time advocates at our Women's Shelter.

Must be able to work 2<sup>nd</sup> & 3<sup>rd</sup> shift and fill in for vacations, holidays and illnesses.  
Must also be available every other weekend.

Shelter advocates assist residents with questions and concerns and maintain order in the home. Advocates answer phones, monitor entrances, observe and record significant activities and provide general domestic violence and homeless information to clients and the general public.

Qualifications:

- A demonstrated ability to oversee and work with a large group of people
- Sensitivity to the needs of low-income, culturally diverse, mentally ill and victims of abuse.
- Excellent organizational and interpersonal skills and general computer knowledge.
- Ability to work both independently and cooperatively with others.
- Must be capable of lifting up to 30 pounds and walking up and down stairs.
- Must be able to remain awake and alert during entire shift.
- Must have HSED.

Previous human service/domestic violence experience or education is a plus and education beyond high school is preferred.

Pre-employment drug screening and background check required.

Starting wage is \$10/hour. Will work an average of one to three 8-hour shifts per week with weekend and holiday rotation.

**Interested candidates should submit an agency application to:**

Carin O'Rourke, Program Director

**Mailing Address:** 39 N. Sophia St., Fond du Lac, WI 54935

**Email Address:** [carinf@solutionsfdl.com](mailto:carinf@solutionsfdl.com)

Link to Agency Application PDF can be found on the Employment Opportunities home page